



**Access to Health Care iFund  
2018 Grant Application Guidelines and Information**

**Deadline:**

On or before April 2 at 5:00 p.m. (Link to online applications will be available after February 19.)

**Overview:**

The Access to Health Care iFund program is designed to support programs that provide basic and preventative health care to individuals who would not otherwise have access to such services.

**Goals & Objectives:**

1. To support health care services for individuals who lack access for economic, social or geographic reasons.
2. To encourage prevention services for individuals at risk of chronic health conditions.

**Who is eligible to apply?**

Any 501(c)(3) nonprofit organization that provides direct health care services and has a governing board based in the central Oklahoma area is eligible to apply. Grants may be made for existing or new direct service programs. The programs should target populations who otherwise do not have access to services. Individuals who qualify for other programs would be a lower priority. Programs should be generally open and not restricted by residency or membership. No multiple year funding commitments will be made. Grants will be in the range of \$5,000 to \$40,000.

**What projects and programs will be considered?**

One-time grants will be awarded to nonprofit organizations for programs that provide direct services that:

- Provide primary, diagnostic or preventive services for individuals without access to medical, dental or mental health services. This would include prescription drugs and other treatments provided under the supervision of a health or mental health clinic.
- Provide home health care and palliative care for individuals who can be cared for in a home setting and who are without access to health insurance or other support for palliative care.
- Provide screening and evaluation services for early detection or prevention of chronic or serious medical conditions.
- Provide therapeutic services for patients with Parkinson's disease or severe arthritic conditions.

Priority will be given to projects that leverage other resources and that demonstrate cooperation between two or more organizations. Projects that reduce the need for future services are welcomed.

Previous grantees can re-apply for additional funding if program was successfully completed AND proposed goals were achieved. A new application from a previous grantee should be for a significant program expansion or new program/activity, and sustainability should be addressed.

No grants will be made for capital campaigns, fund-raising events, research projects, and the purchase of vehicles or for clinical equipment or facility construction. Lower priority will be given to support administrative needs such as occupancy, communications, computer equipment and overhead.

## **Online Application Process**

Grant applications will be accepted via an online form **after** the nonprofit has been invited to apply.

**To receive an invitation to apply**, please email the name and address of your organization to [ifund@occf.org](mailto:ifund@occf.org) **no later than March 26, 2018**. Include a brief description of your project and the target population. To ensure your project is within the scope of the Access to Health Care iFund criteria, please review the eligibility parameters listed above. The invitation to apply will include an access code and web address for the online application.

The application will require you to describe the specific program and services for which funding support is requested as well as provide a budget and documentation of need in the community. Some attachments will be required.

**In order to streamline the online application process, all applicants are required to have a published GiveSmartOKC profile. For those applicants that do not have a GiveSmartOKC profile, please contact Ashlee Adams at [a.adams@occf.org](mailto:a.adams@occf.org). To learn more information, visit [www.GiveSmartOKC.org](http://www.GiveSmartOKC.org).**

## **Grant Questions and Required Documents**

The grant application will include the following questions that must be answered:

1. How does your program/project meet the goals and objectives of the Access to Health Care iFund initiative as stated on page I of these guidelines?
2. What specific population is targeted and why? Be specific about why this population does not qualify for or is not able to access other health services or programs.
3. Describe the specific services that will be provided, including the location and time period. The program or project should typically be implemented within 90 days of receiving notice of funding.
4. Describe the experience of the organization in providing this service.
5. How will individuals learn about the program or how are they encouraged to participate (i.e. methods of marketing and promoting the program or service)?
6. If the request is for a program or project that will have ongoing needs, please describe the organization's plan for continued funding and maintenance.

The following documents must be uploaded to the online application:

### **Budget**

1. Please be sure to include both income and expenses.
2. Note how the iFund grant dollars will be utilized for each budget expense listed. Any staff expense should relate directly to the services provided.
3. The timeframe for the budget should correspond to the time frame of the program/project.

### **Evaluation Plan**

1. Describe how the impact of the program will be evaluated and measured. Quantify the expected outputs and outcomes of the program.
2. Describe the plan for follow-up with the participants to measure intermediate and long-term outcomes.
3. Complete the program evaluation chart included at the end of these guidelines. (A link to an electronic copy of this chart will be included in the online application.) This is the minimum evaluation required. More in-depth measurements are encouraged.

**Access to Health Care iFund - Program Evaluation Chart**

Baseline # from previous year	List Three Proposed <i>Numerical</i> <u>OUTPUTS</u> <i>Number of Activities, Services, Events or Products</i>	Benchmarking Tool to Measure Progress <i>(i.e. internal records)</i>	Steps to Achieve Outputs during Grant Period
#	#		
#	#		
#	#		

Baseline # from previous year	List Three Proposed <i>Numerical</i> <u>OUTCOMES</u> from application Change in Knowledge, Behavior and Condition	Benchmarking Tool to Measure Progress <i>(survey, pre or post-test, etc.)</i>	Steps to Achieve Outcomes during Grant Period
# and %	Short-term Outcome: Reach goal in first 3 months  Change in Awareness, Knowledge, Attitude, Skills, Opinions, or Motivation  Measured by # and %		What educational materials will be provided? If provided, please attach copy.  Please provide copy of survey.
# and %	Intermediate Outcome: Reach goal by 6 months  Change in Behavior  Measured by # and %		
# and %	Long-term Outcome: Reach goal by 12 months or end of grant program  Change in Condition  Measured by # and %		

### **Information**

All interested applicants are encouraged to attend an informational meeting about the Access to Health Care iFund grant program 3 p.m., Feb. 16, 2018, at the Oklahoma City Community Foundation office. In addition, please contact Erika Warren at [ifund@occf.org](mailto:ifund@occf.org) or 405/606-2920 to discuss eligibility for grant funding.

### **Grant Deadline and Notification**

Deadline for submission of all grant application materials is by 5 p.m., April 2, 2018. The grant application will be reviewed by a committee and recommended for approval to the board of Trustees. Grantees will be notified of a decision by late May.

### **Reporting**

Grantees will be required to submit a midway evaluation report and a final report at the end of one year or when the funded program/project is completed.

### **Questions & Clarifications**

Please submit any questions or a need for clarification on any aspect of the application requirements to [ifund@occf.org](mailto:ifund@occf.org) and note in the subject line "Access to Health Care iFund Grant Application." Replies will be provided in a timely manner during the work week (not including any holidays). Questions will not be answered after the deadline.