OKLAHOMA CITY COMMUNITY FOUNDATION

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Services for the Elderly iFund
2022 Grant Application Guidelines and Information

Deadlines

Mon., Sept. 12, 2022 at 3:00 pm	Grant Information Meeting at OCCF
Mon., Sept. 12, 2022	Interested Applicants may begin emailing Letters of Intent
Mon., Sept. 19, 2022	Deadline for GiveSmartOKC Profile
Thu., Sept. 30, 2022	Deadline for emailed Letters of Intent
Fri., Oct. 14, 2022	**Grant Application Deadline**
End of Nov. 2022	Notification of funding decision

All deadlines are by 5:00 pm of the date listed. No exceptions.

The Services for Elderly iFund program was designed to support organizations that provide direct services to the elderly (65+ years) which enable seniors to live independently in their home. Other services for seniors include activities that promote wellness and recreational opportunities, thus encouraging health and reducing social isolation. Programs must provide services to seniors who would not otherwise have access*.* **Direct *Health Care* services are not eligible under this iFund program. Please see our Access to Health Care iFund grant guidelines at www.ifundokc.org.**

Eligible program will offer one or more of the following:

- *Support independent living:* Programming that provides services which enable seniors to live independently, outside of institutional settings, and address specific needs that allow independent living in their home to continue.
- *Wellness services:* Programming that provides wellness and physical activity opportunities that encourage improved health for seniors, specifically seniors who are living independently.
- *Social and recreational services:* Programming that provides positive social and recreational opportunities for seniors who are otherwise isolated or unable to participate in community programs.

Preference will be given to:

- Programs that leverage resources and that demonstrate collaboration between two or more organizations
- Programs with proven success or those most likely to achieve the goals of the program with an identified population.

Grants may be awarded in the range of $5,000 - $20,000. Programs may be new, continuing, or existing. Previous grantees may reapply for additional funding if the program successfully achieved its goals.

Grants will not be made to programs that require a membership or entry fee. Grants will not be made for capital campaigns, fund-raising events, research programs, vehicle purchase, clinical equipment, or facility construction. Support for administrative needs such as occupancy, communications, computer equipment or programming, websites, supervision, and overhead are rarely funded.

Service Area: Oklahoma, Cleveland, and Canadian Counties

Grant Requirements
- The applicant organization must be a 501(c)(3) nonprofit with a current, updated Give*Smart*OKC profile at www.givesmartokc.org
- Programs must serve senior adults aged 65 and older, and activities must be in-person.
- Programs must provide **direct services** in central Oklahoma.
- Organizations must have a governing board located in central Oklahoma.
- Grants will not be made to individuals or private foundations.

Step 1: **Information Meeting**
All interested applicants are strongly encouraged to attend an informational meeting. The information meeting is an opportunity for potential applicants to learn about the Services for the Elderly iFund program and to ask questions. This meeting is not required but *strongly* encouraged.

Application Process
Step 2: To streamline the online application process, all applicants are required to have a published GiveSmartOKC profile prior to obtaining application access to the online application system. For applicants that do not have a GiveSmartOKC profile, or that have a question, please contact givesmartokc@occf.org. Please note that the GiveSmartOKC profile must have been updated within the last 12 months, and this must be complete by the deadline.

Step 3: Email a letter of interest to ifund@occf.org and request access to apply. The letter should include the following:
- Applicant name, organization's name, and contact information.
- Briefly describe the program.
- Briefly describe the target population and how it was selected.
- What is the timing of the program?
- Where will the program take place?
- What is the expected budget amount for the program?

Step 3: If approved to apply, the applicant will receive an email including a web address and access information for the online application system.

The application will require a description of the specific program and services for which funding support is requested, documentation of the need in the community, and an itemized budget clearly showing how OCCF funding will be allocated. Selected organizational financial information will be required. Individuals completing an application must be a staff member or member of the governing board and may not be a contracted grant writer.

Grant Notification
The grant application will be reviewed by a committee of community members, and recommendations for approval will be submitted to the board of Trustees. Applicants will be notified of a decision following the trustee meeting.

Reporting
Awarded grantees will be required to submit a midterm evaluation report and a final report via the online platform.

Questions & Clarifications
Potential applicants are welcome to address questions or concerns by emailing ifund@occf.org with the subject line "iFund Services for the Elderly", Replies will be provided in a timely manner during the work week (excluding holidays). Questions will not be answered after the deadline. To ensure a fair process, OCCF staff will not hold meetings with potential applicants.